



## JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

### MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** March 22, 2017

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of March 27, 2017

<b>March 27, 2017 Monday</b>	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
<b>March 28, 2017 Tuesday</b>	Highway Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
<b>March 29, 2017 Wednesday</b>	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>March 30, 2017 Thursday</b>	No Scheduled County Meetings		
<b>March 31, 2017 Friday</b>	No Scheduled County Meetings		
<b>April 1, 2017 Saturday</b>	No Scheduled County Meetings		
<b>April 2, 2017 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:30 A.M. ON MONDAY, MARCH 27, 2017**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of February 27, March 10 and March 16 Committee Minutes
7. Communications
8. February Monthly Financial Report for Land Information Office – Andy Erdman
9. Discussion and Possible Action on Extending the Current Parcel Map Improvement Contract with Pro-West and Associates – Andy Erdman
10. March Monthly Financial Report for Zoning – Rob Klotz
11. Discussion and Possible Decision on the Request by Donald Kiedrowski to Revise the Configuration of Lots Approved by Petition 2757A-03 Including and Adjacent to N8776 County Highway E, Town of Watertown
12. Discussion and Possible Decision on the Request by Eugene Hasel to Undergo Rezoning for Enlargement of the Lot Approved with R3494A-10 on County Road G in the Town of Lake Mills
13. Discussion and Possible Determination of Completeness for Dolph Dairy LLC, Town of Waterloo
14. Discussion and Possible Decision on CU1912-17 for Cold Spring Egg Farm, Town of Palmyra, Presented in Public Hearing on February 16, 2017 and Subsequently Postponed on February 27, 2017
15. Discussion and Possible Decision on Revocation of Livestock Siting Regulations for Jefferson County
16. Discussion and Possible Action on Petitions Presented in Public Hearing on March 16, 2017:

**FROM A-T, AGRICULTURAL TRANSITION TO R-2, RESIDENTIAL**

**R3958A-17 – Jeffrey & Deborah Lemke:** Rezone all of PIN 016-0513-2511-000 (27.404 Acres) to allow for new residential construction along **Koshkonong Mounds Road** in the Town of Koshkonong in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

## CONDITIONAL USE PERMIT APPLICATIONS

**CU1913-17 – Oconomowoc Area School District/Joint School District No. 3:** Conditional use to bring into conformance an existing school at **N8425 North Street**, and allow its expansion in accordance with Sec. 11.04(f)1, Conditional Uses b of the Jefferson County Zoning Ordinance. The site is on PIN 012-0816-2111-000 (14.64 Acres) in the Town of Ixonia in a Residential R-1 zone.

**CU1914-17 – Ruth Poyer Trust:** Allow up to five truck boxes for storage in an A-1, Agricultural zone at **W5812 County Road M**, in accordance with Sec. 11.04(f)6, Conditional Uses k of the Jefferson County Zoning Ordinance. The site is on PIN 016-0514-1041-000 (42.05 Acres) in the Town of Koshkonong

### 17. Possible Future Agenda Items

### 18. Upcoming Meeting Dates

**Monday, April 17?** 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

April 20, 7:00 p.m. – Public Hearing in Courthouse Room 205

April 24, 8:30 a.m. - Decision Meeting in Courthouse Room 203

May 12, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

May 18, 7:00 p.m. – Public Hearing in Courthouse Room 205

**Tuesday, May 29?** 8:30 a.m. - Decision Meeting in Courthouse Room 203

### 19. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# Jefferson County Highway Committee Meeting

Tuesday, March 28, 2017

8:00 A.M.

Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549

**Committee Members:** Don Reese-Chairman, Ron Buchanan-Vice  
Chairman, Mike Kelly-Secretary, James Braughler,  
Blane Poulson

**Highway Commissioner:** William T. Kern

## AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the  
Committee on specific agenda items must register their request at this time)
6. Approve minutes from February 28, 2017 Highway Committee meeting
7. Communications
8. Old Business                      a. None
9. New Business                      a. Discuss and approve the Local Road Improvement Program (LRIP)  
asphalt purchase bids for the following county projects:
  - County Highway Y (US 18 – STH 26)
  - County Highway P (CTH E – CTH F)
  - b. Discuss and approve bids for 2017 hot-mix asphalt
  - c. Discuss and approve bids for 2017 seal coat emulsion and  
application
  - d. Discuss and approve bids for 2017 asphalt milling and  
pulverizing.
  - e. Discuss monthly financial account summary (YTD)
10. Discussion and possible action to approve entering into an Agreement with the City of  
Watertown for road maintenance and snow removal services on segments of West Street  
and Gypsy Road
11. Highway Operations Report
12. Review and approve vouchers
13. Set Next Meeting Date (Joint Meeting April 11<sup>th</sup> at 11:00 a.m., April 25, 2017)
14. Adjourn

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the  
Jefferson County Board of Supervisors, may be present at this meeting.*

*"Individuals requiring special accommodations for attendance at the meeting should contact the  
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can  
be made."*

# **AGENDA**

## **Administration & Rules Committee**

**Jefferson County Courthouse  
311 S. Center Avenue  
Jefferson, WI 53549**

Wednesday, March 29, 2017, Room 112, 8:30 a.m.

### **Committee Members**

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the February 22, 2017 Committee meeting minutes
7. Approval of February 14, 2017 and March 14, 2017 County Board minutes
8. Communications
9. Update on Strategic Planning project
10. Discussion and possible action on "Dark Store" resolution supporting legislation preventing retailers from lowering the value placed on their stores for levying property taxes
11. Discussion and possible action on appointing District 29 Supervisor
12. Financial Reports (January & February)
  - a. Clerk of Courts
  - b. Corporation Counsel
  - c. County Administrator
  - d. County Board
  - e. County Clerk
  - f. Register of Deeds
13. County Administrator's monthly report
14. Discussion and possible action on tentative future meeting schedule and agenda items. (April 26<sup>th</sup>)  
All meetings in Room 112 at 8:30 a.m. unless noted
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.